

**SANBORN REGIONAL SCHOOL BOARD MEETING**

**September 5, 2012**

A regular meeting of the Sanborn Regional School Board was held on Wednesday, September 5, 2012. The meeting was called to order at 7:09 PM by Chairperson Nancy Ross in room 137, Sanborn Regional High School, Kingston, NH.

The following were recorded as present:

- SCHOOL BOARD MEMBERS:
- Janice Bennett, Vice Chairperson
  - James Doggett
  - Cheryl Gannon
  - Rebecca Hallisey
  - Wendy Miller
  - Dustin Ramey
  - Nancy Ross, Chairperson
  - Molly Statezni, Student Council Representative
- ADMINISTRATORS:
- Dr. Brian J. Blake, Superintendent of Schools
  - Jennifer Pomykato, Director of Student Services
  - Carol Coppola, Business Manager

The meeting began with the Salute to the flag.

**REVIEW AGENDA**

**MINUTES**

Minutes of the August 22, 2012 meeting were reviewed. Mr. Doggett made a motion to approve the minutes and Ms. Bennett seconded the motion. Ms. Ross made a motion to correct the public comment to read: Ms. Miller told Mr. Clark where to find the information on the School Board Members. Ms. Ross polled the board. All in favor to make correction.

Minutes of the August 22, 2012 non-public session minutes were reviewed. Mr. Doggett made a motion to approve the minutes and Ms. Bennett seconded the motion. All in favor.

**MANIFEST**

The following manifest was signed by the School Board: Payroll #5 - \$700,153.49; Accounts Payable #6 - \$1,029,146.67

## **ADMINISTRATIVE REPORTS**

Dr. Blake reported a smooth opening of school – the smoothest he’s seen in several years. The buildings are all in great shape.

Mr. VanderEls, Memorial School Elementary Principal, reported a smooth start to the school year. He credited the smooth opening due to the work done during the summer. Many teachers attended professional development in August. One first grade teacher was added due to enrollment. He went over the goals for the upcoming school year. Mr. VanderEls reported that Memorial School was recognized as a national model for a PLC school. Dr. Blake congratulated Mr. VanderEls and his staff along with Ms. Hume-Howard, Curriculum Director, on the national recognition. Ms. Ross also recognized Mr. VanderEls on a job “well done”.

Ms. Bamforth, DJ Bakie School Principal, reported an “interesting” first day. Due to the various building improvements over the summer, the administrative offices were not ready to move into until the day before school started. Everyone adjusted fine. The walkie talkies were not available and the PA system wasn’t working. Everyone pitched in from teachers to support staff creating a human telephone chain to accommodate dismissal at the end of the day. The teachers and students were all “fabulous”. She thanked the custodians for an amazing job over the summer, in all Bakie has a “fabulous team”. Mary Ann Swegles, art teacher, was selected NH Art Teacher of the Year. Most teachers attended a summer summit and 100% attended teacher training on writing. Ms. Bamforth went over the Bakie School goals for the upcoming school year. Teachers in the building are currently working on action plans. In the spring, the students made goals for themselves which they were able to deliver to their current teachers. An additional first grade teacher was added due to enrollment numbers. The outdoor classroom is progressing nicely; Ms. Bamforth feels the community will get as much use from the classroom on the weekends as during the school days. Teachers are now discussing how best to outfit the classroom. Ms. Ross asked if there was a completion date – Ms. Bamforth responded that the classroom will hopefully be completed by October, 2012. Ms. Bennett asked if the student’s goals were done school wide? Yes, students were asked what areas they wanted to be stronger in. Ms. Bennett asked if there was a document – yes, students handed their teachers their goals document. Ms. Ross asked if the kindergarten students were included as well? – Yes. Ms. Gannon echoed Ms. Bennett’s praise of the students creating goals for the upcoming school year. Ms. Gannon also stated she was impressed that the students knew who their teachers would be in May of 2012. Ms. Ross asked if students attend the teacher parent conferences. Yes- Ms. Ross stated “that’s great”.

Mr. Rutherford, Middle School Principal, reported that the Middle School had a very exciting and exceptional summer. Mr. Rutherford and three teachers were invited to attend the Innovative Lab Network in Washington, DC. The opening of school was remarkable. The staff

felt very good about themselves. Mr. Rutherford stated this is a tribute to the District and Dr. Blake. Mr. Rutherford stated they are currently working on the goals for the upcoming school year. All staff will be participating in creating the goals. The Middle School open house is scheduled for September 18<sup>th</sup> from 6:00 PM to 7:30 PM. Mr. Shore, Assistant Principal, reported a very successful first day. The sixth graders started school on the first day and on the second day all students, grades 6-8, attended. He felt this was very beneficial to the sixth graders and hope they can do the same next year. Mr. Rutherford said the art teacher has agreed to have an afterschool art club for sixth graders. Ms. Bennett and Ms. Gannon said they are looking forward to Mr. Rutherford's presentation of the Washington, DC, trip. Ms. Gannon asked if all the scheduling issues have been resolved due to the three teaching positions cut? Mr. Rutherford stated they don't have the staff to resolve all issues, but they are addressing the needs of the students. Mr. Rutherford said they are working on improving communication and the Middle School website has been improved.

Mr. Stack, High School Principal, said it was an uneventful first day – no major catastrophes. The school's in great shape, scheduling issues have improved. Mr. Stack thanked Mr. Riley and Mr. Ficker on a great job during the summer. There is great pride throughout the building. He praised Mr. Ficker on how smooth the technology improvements went. Mr. Stack went over the high school goals for the upcoming year. He went over the mission statement "Moving Forward". Mr. Stack reminded the Board that the high school is two years away from the next NEASC visit. The high school open house is scheduled for September 24<sup>th</sup>. Homecoming will be held on September 29<sup>th</sup>. The high school is currently working to partner up with UNH again. Something new that was implemented this year: Students who are chronically late and/or absent will not receive parking passes. Mr. Doggett stated he liked that. Mr. Stack stated that parking is a right not a privilege. Those students will be reviewed again in October. Dr. Blake explained that Vicky Parady-Guay, Athletic Director, had another commitment. He stated that the sports program was off to a strong start. The Jamie Martin Invitational Cross Country meet had over 300 runners participate the previous week.

Carol Coppola, Business Manager, reported on the work done over the summer. The main roof at the Bakie school was replaced at a cost of \$47,348. Thirty three windows were replaced with energy efficient windows at a cost of \$128,675 – this included asbestos abatement. Attic insulation was replaced at the elementary schools at a cost of \$167,355. Trim at Bakie and interior walls were painted and repaired at a cost of \$14,250. The modules were repaired and insulated at the Memorial and Middle school, regraded and paved at a cost of \$77,945. Air conditioning was installed in the Middle School art and music room at a cost of \$16,875. Work was also done at the Seminary campus. The boiler was replaced at a cost of \$18,234. The furnace was replaced in the grounds building for \$8,878. Kitchen equipment was upgraded and electric service improved at the Memorial School and Middle School. Steam equipment was

added for \$16,915 and a double stack oven at a cost of \$14,700. The work done in the school cafeterias was funded by the unreserved food service balance. The outdoor classroom at the Bakie (\$5,000 school board funded) and the press box at the high school (\$5,200 school board funded) are progressing nicely. Ms. Bennett stated it was nice to be on the School Board long enough to see the improvements in energy conservation. Ms. Coppola stated the district saw a quarter million dollar savings in energy costs the past school year. She thanked the School Board for their support.

Mr. Ficker, Technology Director, reported all schools were in great shape. He went over the Technology Department's goals. He reported that all district computers were upgraded over the summer. All technology equipment has been inventoried and "asset tagged" and in a data base. He thanked Ms. Pomykato for securing ten new Ipad carts that were placed throughout the district. Technology is currently working on the wireless infrastructure; the Sanborn private cloud has been implemented. Ms. Bennett commended Mr. Ficker on a good job. Mr. Ficker thanked the School Board, Ms. Coppola and Dr. Blake for allotting the funds to complete these tasks. Ms. Hume-Howard stated that the schools now have all the resources they need to be a premier district – it's exciting as a district. She commended Mr. Ficker on a job well done. Ms. Gannon commended Mr. Ficker. Ms. Gannon asked now that we have the tools are all teachers trained? There are full time technology integrators at all the schools. Ms. Hume-Howard added that a group of teachers have been trained, who in turn will train the other staff.

#### **SCHOOL BOARD COMMITTEE REPORTS**

Ms. Bennett reported that the Negotiations Committee met today and they are working on a process.

#### **SCHOOL BOARD CHAIRPERSON'S COMMENT**

Ms. Ross reported on a very successful first day. She was happy to see the amount of Sanborn alumni who have returned to Sanborn to teach. This speaks volumes that these alumni chose to come back to Sanborn to teach. She is impressed with all that Sanborn is accomplishing and the national notoriety Sanborn is receiving. "We are moving in a positive direction." She thanked everyone. "We are improving and getting better – thank you all".

#### **PUBLIC COMMENT**

Mr. Bart Noyes of Kingston spoke of his concerns about the world language curricula at the Middle School. There has been no measureable growth in world language at the Middle School. He stated it should be a goal to bring world language curricula to Middle School. He also questioned the past school board meeting minutes in regard to who makes the directives to the teachers and staff and who's responsible for follow up.

## **SCHOOL BOARD COMMENT**

Ms. Gannon expressed concern that there was not a videographer at tonight's meeting. It's a shame the public won't see all the great presentations from the administrators. Ms. Gannon will see about getting a videographer for the future meetings. Ms. Gannon stated that she had attended the opening day. She also stated it's a goal of the PR Committee to be seen in the community. Ms. Gannon requested copies of the administrative goals. Ms. Gannon expressed kudos to all the staff and administration for their great goals and presentations. She stated Mr. Noyes' comment on the chain of command has been well taken

**UNFINISHED BUSINESS:** none

## **NEW BUSINESS**

- A. **Goals:** Mr. Doggett stated he likes "all" instead of "any" under Goal #1 concerning progress of new programs. Ms. Ross stated the correction will be made Ms. Bennett made a motion that under Goal #2 that the passing of the two contracts and the budget for the 2012-2013 school year be included. Mr. Hallisey seconded the motion. Six in favor, 1 opposed to add to the goal.
- B. **Food Service Agreement:** Mr. Doggett made a motion to accept the food service agreement; Ms. Bennett seconded the motion. All in favor.
- C. **Budget Calendar:** Mr. Doggett made a motion to accept the budget calendar; Ms. Bennett seconded the motion. All in favor. Ms. Gannon requested some discussion on Mr. Clark's request that the deliberative session be moved to a Saturday. It was agreed that the budget calendar would remain as presented and an exit poll would be conducted at the deliberative session to see if there was sufficient interest in moving the deliberative session to a Saturday in the future.

## **COMMUNICATION RECEIVED/SENT**

Ms. Ross stated she had received a letter from NEASC about the next accreditation visit to the high school would be in two years.

## **PUBLIC COMMENT**

Mr. Noyes stated he looks forward to the world language curricula being added to the School Board goals. He also thought the State should be contacted for clarification of the Food Service Agreement.

## **SCHOOL BOARD COMMENT**

Ms. Bennett spoke of School Board awards she felt should be implemented and placed in the schools. She asked Mr. Doggett if he could create a sample. Yes. Ms. Gannon requested some information on competency based reporting system. She asked that a plan be put in place to get the SB goals to the administrators. Ms. Gannon felt that it was "backward" that the

administrators presented their goals before the SB presented their goals. Dr. Blake responded that the leadership team will be reporting to him that the SB goals are being met. Ms. Ross stated that the administration goals should not be the SB goals. The Superintendent passes on to the administration what the SB goals are.

#### **ANNOUNCEMENTS**

There will be a Public Hearing on Wednesday, September 19, 2012, at 7:00 PM in room 137 at the Sanborn Regional High School, 17 Danville Road, Kingston.

The next regular meeting of the Sanborn Regional School Board will be held on Wednesday, September 19, 2012, following the Public Hearing, in room 137 at the Sanborn Regional High School, 17 Danville Road, Kingston.

#### **NON-PUBLIC SESSION – RSA91-A:3 Ilc Legal**

Mr. Doggett motioned to enter into non-public session at 10:12 PM. Ms. LeBlanc polled the Board. All in favor.

Respectfully submitted,

Gail M. LeBlanc  
School Board Secretary

*Minutes of the School Board meetings are unofficial until approved at a subsequent meeting of the School Board.*